

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

JULY 1, 2003

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FROM: GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: CONTRACT WITH THE STATE OF CALIFORNIA, DEPARTMENT OF INSURANCE,
FOR USE OF THE SHERIFF'S DEPARTMENT WEAPONS FIRING RANGE – STATE
CONTRACT NO. 030006SA.

RECOMMENDATION: Approve contract with the State of California, Department of Insurance, for use of the Sheriff's Department weapons firing range, in an amount not to exceed \$1,500.

BACKGROUND INFORMATION: The Sheriff's firing range facilities are used, on a contractual basis, by local law enforcement, government agencies and certain private companies in need of periodic firearms qualifications. The Sheriff's firing range is the most convenient place for employees of many contractors to complete necessary periodic firearms qualifications. A written contract is used to ensure proper liability coverage, cost recovery, and operating procedures between the parties.

The State of California, Department of Insurance (CDI), has contracted with the Sheriff's Department for use of the Sheriff's Department weapons firing range since April 18, 1995. The last contract with CDI, Contract No. 00-998, expired June 30, 2003. CDI requested the new contract for an amount not to exceed \$1,500 and a contract period of one year. The new contract amount is a decrease of \$7,920 due to a decrease in the number of shooters that will be using the range; i.e., only one field office will be using the range instead of three, and a contract period of one year instead of 33 months. The current fee for use of the range is \$10 per person, per day and is based upon the cost of maintaining and operating the firing range such as replacing targets; replacing target frames and backing; and providing a range safety officer. This contract period is from July 1, 2003 through June 30, 2004 and provides for termination upon thirty days notice.

REVIEW BY OTHERS: This item has been reviewed and approved as to form by County Counsel (Kevin L. Norris, Deputy County Counsel) on June 17, 2003, and has been reviewed by the County Administrative Office (Mario Lara, Administrative Analyst) on June 20, 2003.

FINANCIAL IMPACT: Estimated revenue generated by this contract, in an amount not to exceed \$1,500, fully offsets the cost of providing the service. No additional cost to the County. The estimated revenue for Range use, in the amount of \$30,000, was included in the Sheriff's Department Budget for FY03/04.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Rod Hoops, Captain, 387-3637

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Record of Action of the Board of Supervisors